

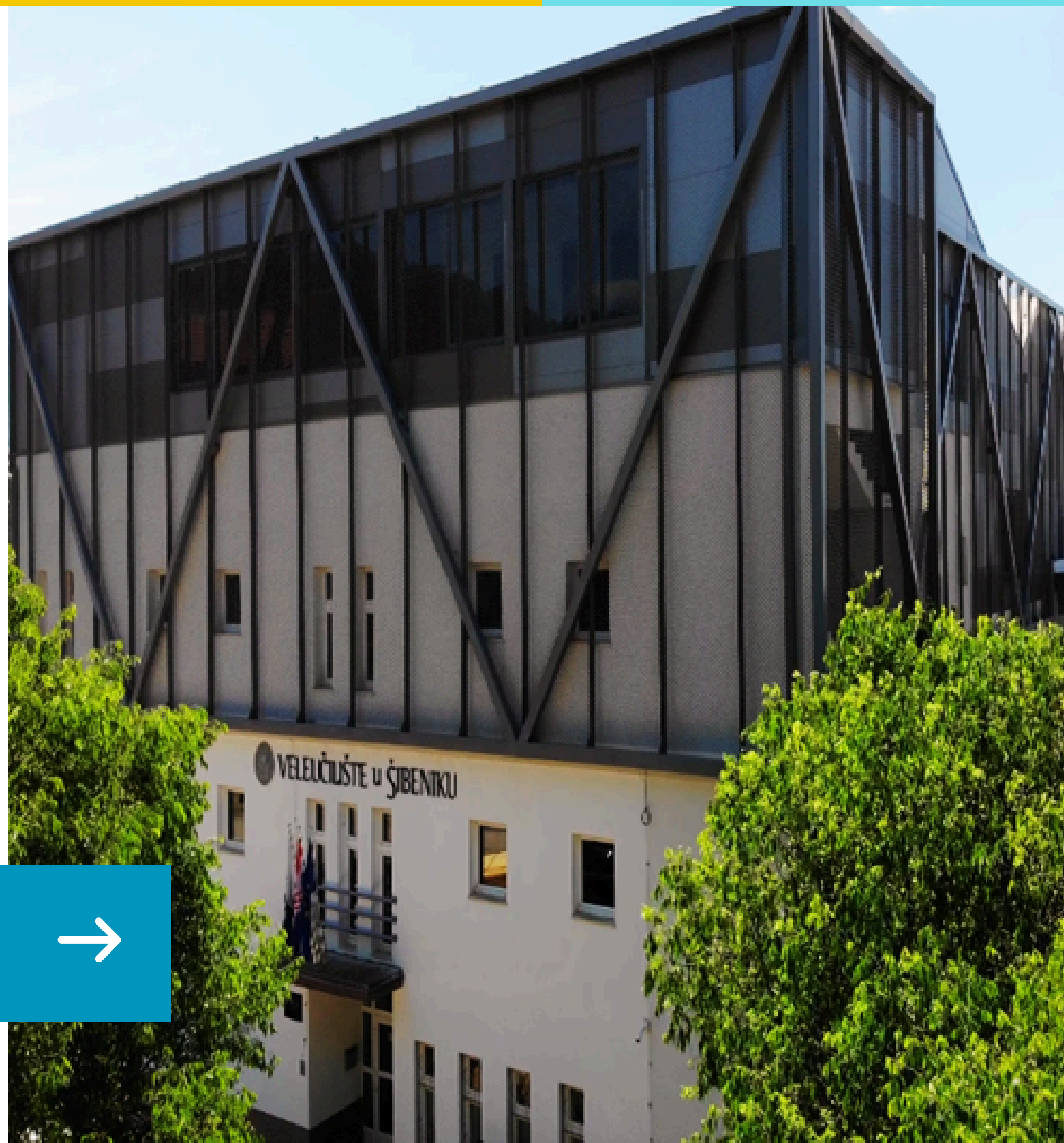


**VELEUČILIŠTE  
U ŠIBENIKU**  
Šibenik University of Applied Sciences

# WELCOME TO

*Šibenik University of  
Applied sciences*

Get Started



[www.vus.hr](http://www.vus.hr)





Šibenik University of Applied Sciences is a Higher Education Institution, first established in 2006 and since then has been educating students in the fields of social, life and technical sciences.

Lectures at professional studies are held according to **standards of Bologna** and provide students with the necessary knowledge and skills for future employment.

### **Mission:**

*"Through quality study programs and scientific work at the highest level of quality and excellence, we educate independent, reliable and socially responsible holders of the future development of the local, national and international community. The Šibenik University of Applied Sciences should become the central place of education and knowledge of both the City and the County, from which all innovations and scientific programs in cooperation with the local economy and local government will be initiated."*



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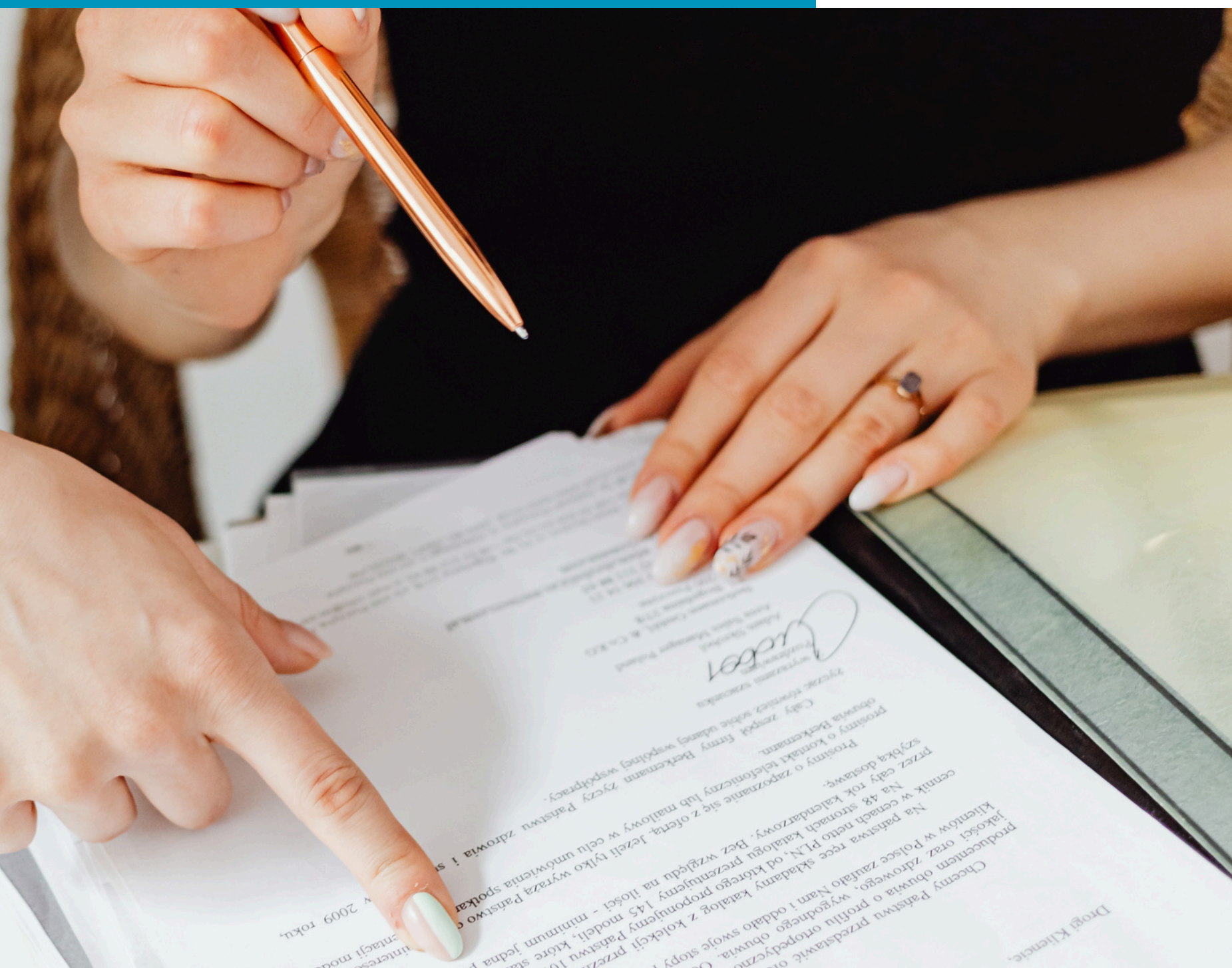
# DEPARTMENTS AND STUDY FIELDS

- 1 Management and tourism studies Bachelor & master level
- 2 Computer science Bachelor level
- 3 Transport studies Bachelor level
- 4 Administrative law studies Bachelor & master level
- 5 Health studies Bachelor level



# ADMINISTRATIVE PROCEDURES

- 1.OIB / VAT NUMBER
- 2.ENROLMENT AT STUDENT AFFAIR'S OFFICE
- 3.STUDENT CARD - THE X-CARD
- 4.OPENING BANK ACCOUNT
- 5.ADDRESS REGISTRATION
- 6.RESIDENCE PERMIT
- 7.PUBLIC TRANSPORT







# 1 Obtaining a Croatian personal identification number (OIB) - VAT FOR FOREIGN PERSONS

All international students studying in Croatia need to obtain a Personal Identification Number (OIB). OIB is allocated and assigned to foreign nationals in local offices of the Tax Administration when there is a cause for monitoring (incurred tax liability, acquiring assets in the territory of the Republic of Croatia, registering in any of the official records or for other reasons at the request of a foreign national). The procedure of obtaining OIB is free of charge.

APPLICATION FOR DETERMINATION AND ASSIGNMENT  
OF THE PERSONAL IDENTIFICATION NUMBER

1. NATURAL PERSON

1.1. Basic information

|                                     |                              |                |                      |
|-------------------------------------|------------------------------|----------------|----------------------|
| Name                                |                              | Surname        |                      |
| Sex                                 |                              | Birth name     |                      |
| Date of birth                       |                              | Place of birth |                      |
| Country of birth                    |                              | Citizenship    |                      |
| Country of permanent residence      | City/Municipality/Settlement | Postal code    | Street and house no. |
| Country of residence and tax number |                              |                |                      |

1.2. Identification document information

|                                                   |  |                  |  |                     |  |
|---------------------------------------------------|--|------------------|--|---------------------|--|
| Passport no.                                      |  | Date of validity |  | Country of issuance |  |
| European identity card no.                        |  | Date of validity |  | Country of issuance |  |
| Identity document from the country of citizenship |  | Date of validity |  | Country of issuance |  |

1.3. Information about parents

|                                      |        |        |
|--------------------------------------|--------|--------|
|                                      | Father | Mother |
| Personal Identification Number - OIB |        |        |
| Name                                 |        |        |
| Surname                              |        |        |
| Birth name                           |        |        |

2. LEGAL PERSON

2.1. Basic information

|                                     |  |
|-------------------------------------|--|
| Name                                |  |
| Abbreviated name                    |  |
| Translation                         |  |
| Type of legal person                |  |
| Legal form                          |  |
| Headquarters address                |  |
| Place and country of incorporation  |  |
| Date of registration                |  |
| Country of residence and tax number |  |

3. List of enclosed documents

|  |
|--|
|  |
|  |
|  |

Tax authority  
Stjepana Radića 9  
Šibenik



# 1 Obtaining a Croatian personal identification number (OIB) – VAT FOR FOREIGN PERSONS

- Austria
- Belgium
- Bulgaria
- Cyprus
- Czech Republic
- Denmark
- Estonia
- Finland
- France,
- Italy
- Latvia
- Liechtenstein
- Lithuania
- Luxembourg
- Malta
- Netherlands
- Germany
- Poland
- Portugal
- Slovakia
- Slovenia
- Spain
- Sweden

## e-Citizens system

EU/EEA citizens can apply for the assignment of an OIB online via the e-Citizens system, which can be accessed using an electronic credential at <https://europa.gov.hr/> by selecting the e-service “OIB Assignment”.

To use the service, it is necessary to possess a valid national electronic credential issued by the country of citizenship. The submission of applications, determination, assignment, and delivery of the Personal Identification Number (OIB) are carried out based on documentation submitted online.

Citizens of Greece, Ireland, Hungary, and Romania cannot access the e-Gradani portal or use the e-service for obtaining a Personal Identification Number (OIB), because their home countries have not yet integrated or fully aligned their national digital credentials with the European eIDAS cross-border identification system.

### List of documents:

1. A completed Application for Determination and Assignment of the Personal Identification Number (OIB).
2. A passport for inspection and a copy of it attached to the application.

Exceptionally, if a foreign natural person does not possess a passport, the following must be attached to the application:

- A European identity card issued by an EU member state (for citizens of EU member states)
- Another identification document issued by the country of citizenship, together with proof of citizenship.



# 1 Obtaining a Croatian personal identification number (OIB) – VAT FOR FOREIGN PERSONS

Greece, Ireland, Hungary, Romania and citizens from all other countries can apply for the assignment of an OIB via:

## Diplomatic-consular mission of the Republic of Croatia

By submitting an application to the diplomatic-consular mission of the Republic of Croatia in the country from which the student comes, along with the required documentation for identity verification.

### List of documents:

1. A completed Application for Determination and Assignment of the Personal Identification Number (OIB).
2. A passport for inspection and a copy of it attached to the application.

Exceptionally, if a foreign natural person does not possess a passport, the following must be attached to the application:

- A European identity card issued by an EU member state (for citizens of EU member states)
- Another identification document issued by the country of citizenship, together with proof of citizenship.

## Through an authorized representative / Šibenik University of Applied Sciences

Through an authorized representative, whereby a foreign student may authorize a higher-education institution to carry out the procedure for obtaining a Personal Identification Number (OIB) for the purpose of studying or participating in a mobility program in the Republic of Croatia. In this case, the authorization does not need to be certified if it is given to the higher-education institution, but complete documentation must be provided.

### List of documents:

1. Power of attorney issued for the procedure of determining and assigning the Personal Identification Number (OIB)
2. A completed Application for Determination and Assignment of the Personal Identification Number (OIB).
3. Certified copy of the identification document must be attached to the application

The specified documentation may be submitted to higher-education institutions via email.





## 2 ENROLMENT AT STUDENT AFFAIR'S OFFICE

VUŠ is using ISVU (Information System of Higher Education Institutions). After you do the enrolment in the Student affair's office, you can get the AAI @ EduHr account

For the enrolment, you will need:

- Copy of passport
- 2 passport-size photos
- copy of OIB Number



## 3 Student card – the X-card

Incoming students at VUS are entitled to hold a student identity card, the so called X-Card. It is a sort of a pre-paid card used in students' cafeterias and restaurants. It is not only a “licence to eat”, but also a card that proves your student status, so you can get some tickets and services at a reduced price.







## 4 OPENING BANK ACCOUNT

In order to receive the grant for Erasmus+ mobility, the Erasmus+ Incoming students from partner countries have to:  
Open bank account (you can choose the bank upon your wish) – for opening bank account you need:

- OIB (osobni identifikacijski broj / personal identification number)
- identification document (PASSPORT / ID card)

Bring the copy of OIB and bank account number (IBAN) the Erasmus coordinator office at VUS

**PLEASE NOTE: before leaving the Republic of Croatia close your bank account!**



# ADMINISTRATION

## 5 ADDRESS REGISTRATION

Students staying at a flat, a room or a house (private accommodation) should register their address or change of address in person at the nearest Police Station within forty-eight hours upon arrival (weekends excluded).

Students with accommodation in student dorm will have their address registered directly by the student residence.

Police authority  
Ul. Velimira Škorpika 5  
22000, Šibenik



## 6 Residence permit for 3rd country citizens enroled in university in 3rd country (example: Ukraine, Macedonia...)



### List of documents:

#### 1. Certificate of No Criminal Record

Students need to request a Certificate of No Criminal Record. Original document along with an official translation and apostille. Apostille is not needed for citizens of: Austria, Belgium, Bosnia and Herzegovina, Bulgaria, Montenegro, Czech Republic, France, Greece, Italy, Hungary, North Macedonia, Poland, Romania, Slovenia, Slovakia, Serbia, Russian Federation, Turkey.

#### 2. Passport

Check if your passport is valid. Passport valid 3+ months after the date of departure.

#### 3. Health insurance

Please ensure that you arrange comprehensive private health insurance or travel health insurance covering the entire period of your stay in Croatia. The insurance must include, at a minimum, health insurance, liability insurance, and accident insurance.

#### 4. Photos

Make 2 colour photographs at a photo studio (30 × 35 mm) and bring them with you to Croatia.

#### 5. Sufficient means of subsistence

Proof of sufficient means of subsistence during staying in Croatia – scholarship/Erasmus grant confirmation or similar.

### Make sure to bring to Šibenik with you in one folder:

1. Certificate of No Criminal Record – original
2. Passport – original and 3 copies
3. Health insurance – original and 1 copy
3. Two color photographs – Make 2 colour photographs at a photo studio (30 × 35 mm).

### Residence permit fees:

Upon completion of residence permit (cca 2 months after arrival) **students need to pay:**

1. 46,45 EUR to be granted temporary stay
2. 31,85 EUR for the production of a biometric residence permit (59,73 EUR under the accelerated procedure).
3. An additional administrative fee in the amount of 9,29 EUR has to be paid for the issuance of a biometric residence card either to the IBAN code of the state budget or in revenue stamps.

### Police authority

Ul. Velimira Škorpika 5  
22000, Šibenik



## 6 Residence permit for 3rd country citizens enroled in university in 3rd country

### Certificate of No Criminal Record – Procedure for students from Ukraine:

1. Request a certificate of no criminal record with apostille from the competent department of the Ministry of Internal Affairs (MVS).
2. Have the document translated into Croatian (or English) and certified by a notary public. This document will then be valid for use in Croatia. Bring the original document with you to Croatia, together with your passport and photos.



Police authority  
Ul. Velimira Škorpika 5  
22000, Šibenik

## 6 Residence permit for 3rd country citizen enroled in university in EU country

**Example:** student from Moldavia or Ukraine with a residence permit in Romania or Poland

### **List of documents:**

1. Passport – Check if your passport is valid. Passport valid 3+ months after the date of departure.
2. Health insurance – If you don't have valid European Health Insure please ensure that you arrange comprehensive private health insurance or travel health insurance covering the entire period of your stay in Croatia. The insurance must include, at a minimum, health insurance, liability insurance, and accident insurance.
3. Sufficient means of subsistence – Proof of sufficient means of subsistence during staying in Croatia – statement of bank account, scholarship/Erasmus grant confirmation or similar.
4. Proof of residence permit from EU country – Original and 1 copy

### **Make sure to bring to Šibenik with you in one folder:**

1. Passport – original and 3 copies
2. Health insurance – original and 1 copy
3. Erasmus grant agreement – 1 copy
4. Proof of residence permit from EU country– original and 1 copy



**Police authority  
Ul. Velimira Škorpika 5  
22000, Šibenik**



## 6 Residence permit for EU citizens

### List of documents:

- ID Card or Passport
- Valid national ID card is sufficient. (Passport valid 3+ months after the date of departure. )
- Health insurance. Bring with you valid European Health Insurance Card. Considering the length of your stay it is also recommended to bring with you comprehensive private health insurance or travel health insurance covering the entire period of your stay in Croatia. The insurance should include, at a minimum, health insurance, liability insurance, and accident insurance.
- Sufficient means of subsistence. Proof of sufficient means of subsistence during staying in Croatia – statement of bank account, scholarship/Erasmus grant confirmation or similar.

### Make sure to bring to Šibenik with you in one folder:

1. Passport or ID – original and 3 copies
2. Health insurance card – original and 1 copy
3. Erasmus grant agreement – 1 copy



Police authority  
Ul. Velimira Škorpika 5  
22000, Šibenik



## 6 Residence permit

Travel to other countries during your stay in Croatia is at your own responsibility.

You will regulate your temporary residence in Croatia, but we have no information regarding your status when traveling to other countries.





## 7 Public transport

VUŠ will send you a link to a form you can fill in case you need public transport monthly student ticket.

All the students accepted for an exchange at VUŠ will be given letter needed for the regulation of their monthly bus ticket.

### Pricing:

- 5€ to issue the ticket
- 10€ monthly student ticket

 **Gradski parking**  
d.o.o. Šibenik

Gradski parking d.o.o.  
Draga 14,  
22000 Šibenik



# Public transport lines





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# SERVICES

## Accommodation

The new Palacin Student Residence is one of the most modern residences in Croatia and, as such, provides students with a high quality of life. It is situated in an exceptional location, with all essential amenities for student life in the immediate vicinity, while the Polytechnic building is only a 15-minute walk away or two stops by city bus. What makes it especially distinctive is its sea view and spacious surroundings.

Students residing in the hall also have access to a classroom, a restaurant with 100 seats, a lobby, a laundry room, internet access, and common social areas.

**Pricing:**

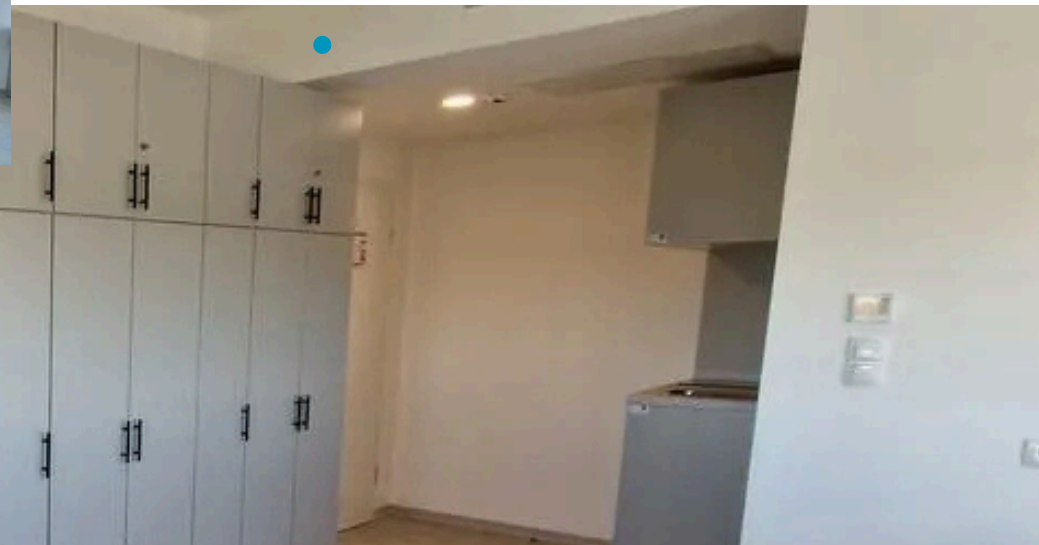
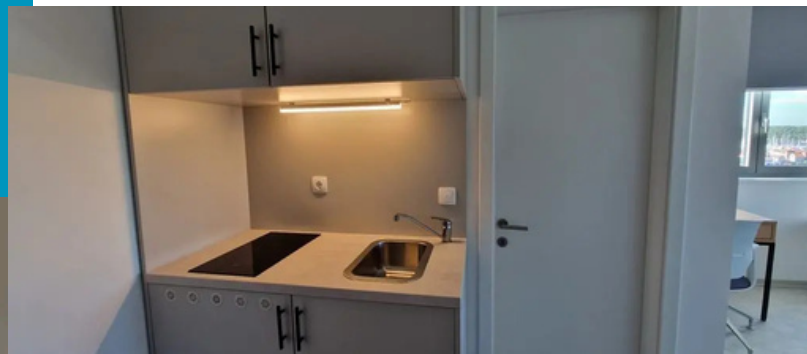
<https://scsi.hr/erasmus/>

**Location:**

Palacin Student Residence

Put Bioca 8

<https://maps.app.goo.gl/JfSA1gifKbkDFLdW8>





# SERVICES

## Student restaurants

Student meals in Šibenik are organized in the student restaurants “PALACIN” and “SKVUŠ” and are included in the X-ica system, which means that all students who have an X-ica card can use the meal services regardless of their place of study.

**Pricing:**  
cca 1€ / menu



### RESTORAN 'SKVUŠ'

**Adress:** Trg Andrije Hebranga 24

**E-mail:** [skvus@scsi.hr](mailto:skvus@scsi.hr)

**Working hours:**

Monday – Friday

Lunch: 11:30 – 15:30

Saturday

Lunch: 11:30 – 13:30



### RESTORAN 'PALACIN'

**Adress:** Put Bioca 8

**E-mail:** [restoranpalacin@scsi.hr](mailto:restoranpalacin@scsi.hr)

**Working hours:**

Monday – Friday

Breakfast: 8:00 – 10:00

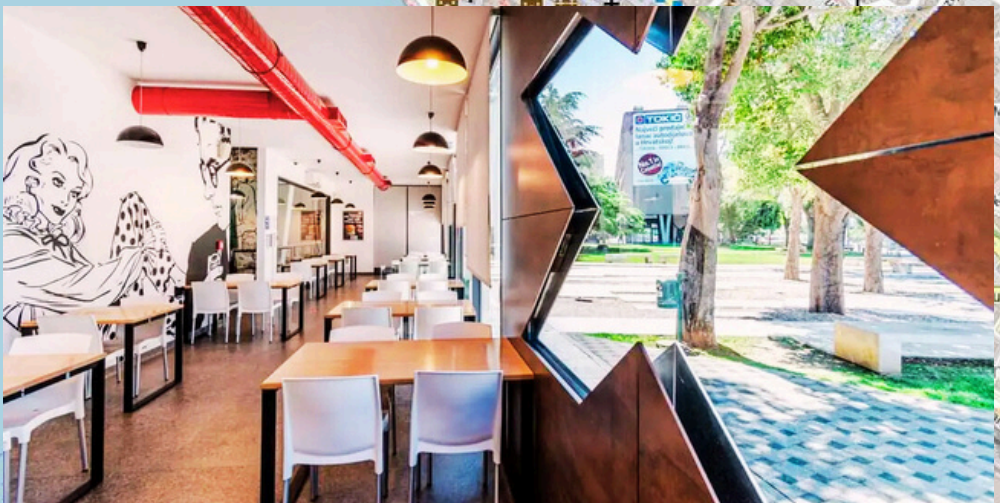
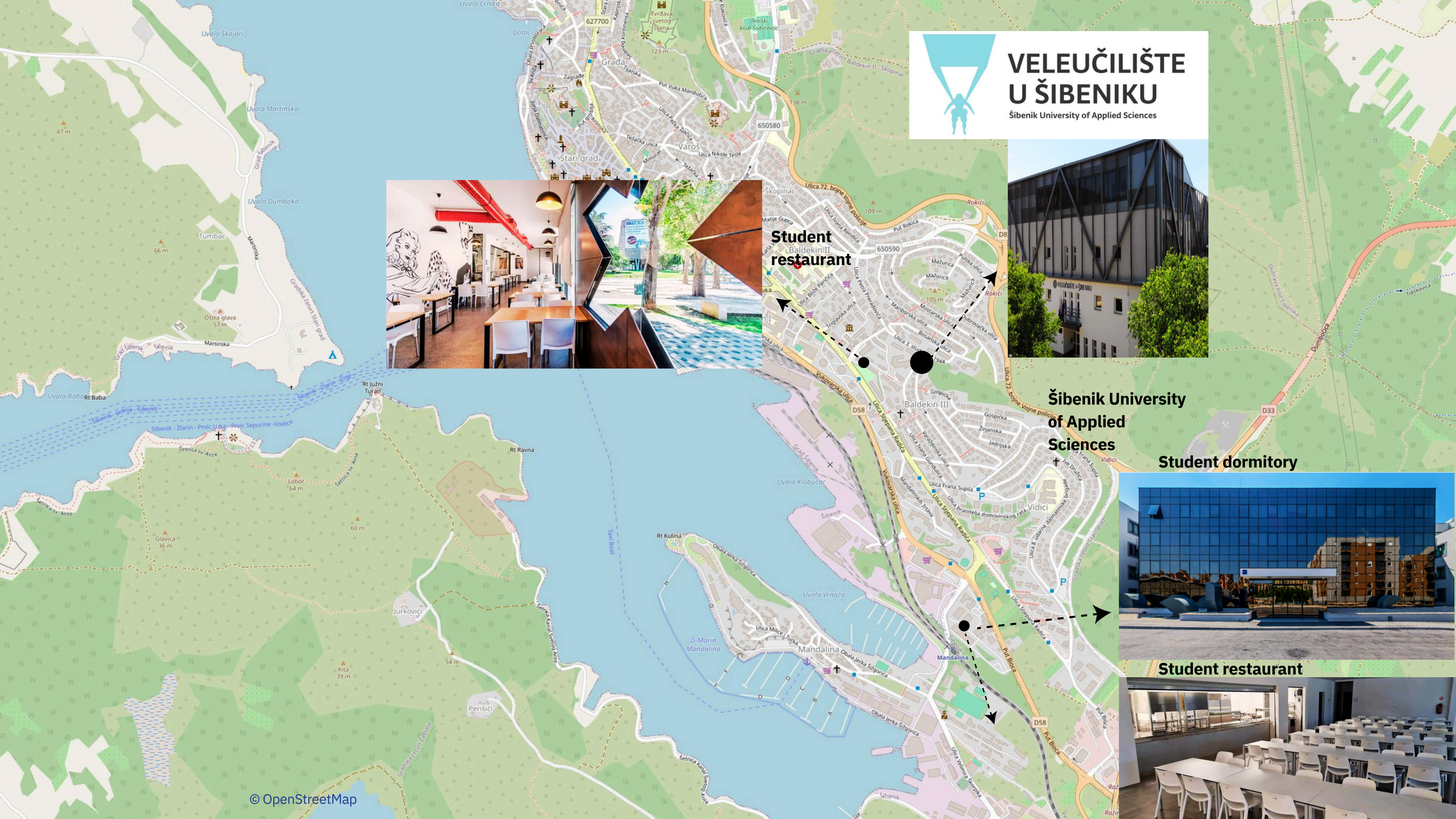
Lunch: 12:00 – 15:00

Dinner: 18:00 – 20:00

Saturday and Sunday

- Lunch: 12:00 – 14:00





**Student restaurant**



**Šibenik University  
of Applied  
Sciences**

**Student dormitory**



**Student restaurant**





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# SERVICES

University building – 2nd floor

University library



Reading room





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# SERVICES

## Šibenik City Library

**Children's and AV Department**  
at Fausta Vrančića 3



### Pricing:

- free membership with a letter from VUŠ

**General Department**  
at Don Krste Stošića 1



**Research Department at Velimira Škorpika 6**  
(iNavis Innovation Center).





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# SERVICES

## Health services

### General Practice on-call Clinic

Located on the ground floor of the  
Šibenik–Knin County Health Centre  
building (side entrance at 23 Kralja  
Zvonimira Street, Šibenik)

Opening hours:

- Saturday: 3:00 PM – 8:00 PM
- Sundays and public holidays: 8:00 AM  
– 8:00 PM

Phone number: +385 22 886 152

### Dentist

Šibenik–Knin County Health Centre  
building  
23 Kralja Zvonimira Street  
Šibenik

Phone numbers:

+0038522/213-210  
+0038522/200-614  
+0038522/219-496  
+0022/570-187



### Emergency service

**EMERGENCY NUMBER**  
**112**

In case of emergency (or outside the GP  
opening hours) you can go to:

Opća bolnica Šibenik  
Karla Vipaica 8 – Šibenik



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# SERVICES

## IT services

### \*\*ELECTRONIC IDENTITY – AAI@EduHr\*\*

AAI@EduHr (Authentication and Authorization Infrastructure of Science and Higher Education in the Republic of Croatia) is your official digital identity that enables secure access to various online services for students.

When you enroll in a study program, you will receive:

- \* a username (most commonly in the format \*[firstname.lastname@student.hr] (mailto:firstname.lastname@student.hr)\* or similar),
- \* a password (which you can change later).

### \*\*Important:\*\*

Keep your credentials safe – they represent your personal identity within the system. If you forget your password or have login issues, contact the student office or IT support.



Using this identity, you can access:

- ISVU Studomat (for exam registration, course enrollment, grades),
- e-learning / e-courses (e.g., Moodle, Merlin),
- academic email,
- the eduroam network (free Wi-Fi at faculties and academic institutions in Croatia and across Europe),
- other systems and digital tools within the University Computing Centre (SRCE).



# IT SERVICES



## E-LEARNING

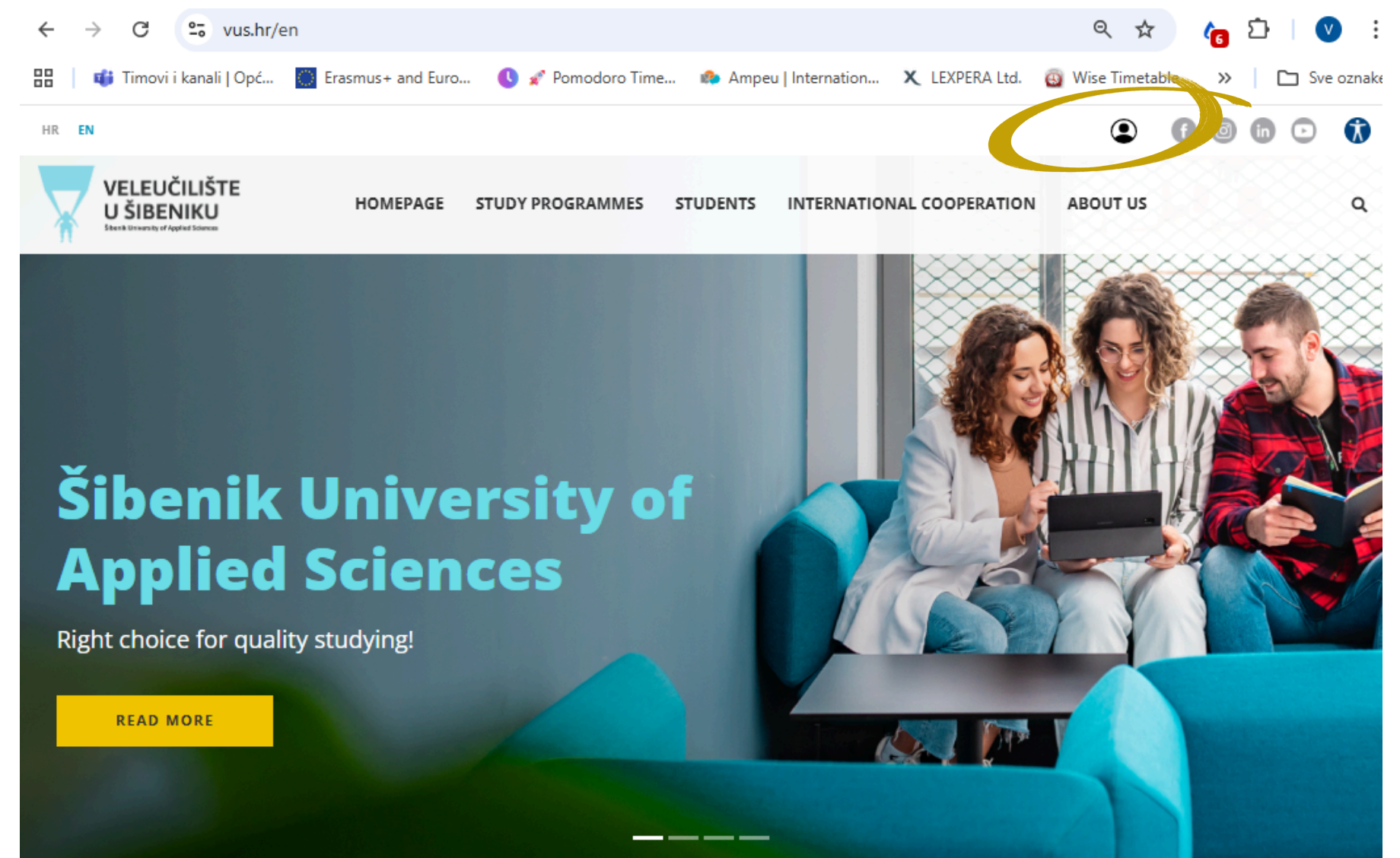
All teaching materials are available to students via the Intranet, and a range of advanced digital tools and platforms are used in the teaching process. The Polytechnic has licensed agreements for the use of various modern technologies in education.



## STUDENT INTRANET

It is the website where you will see your subjects, plan your timetable, follow instructions from your professors and have all information for student card, leisure, Student restaurant and more.

## Study materials





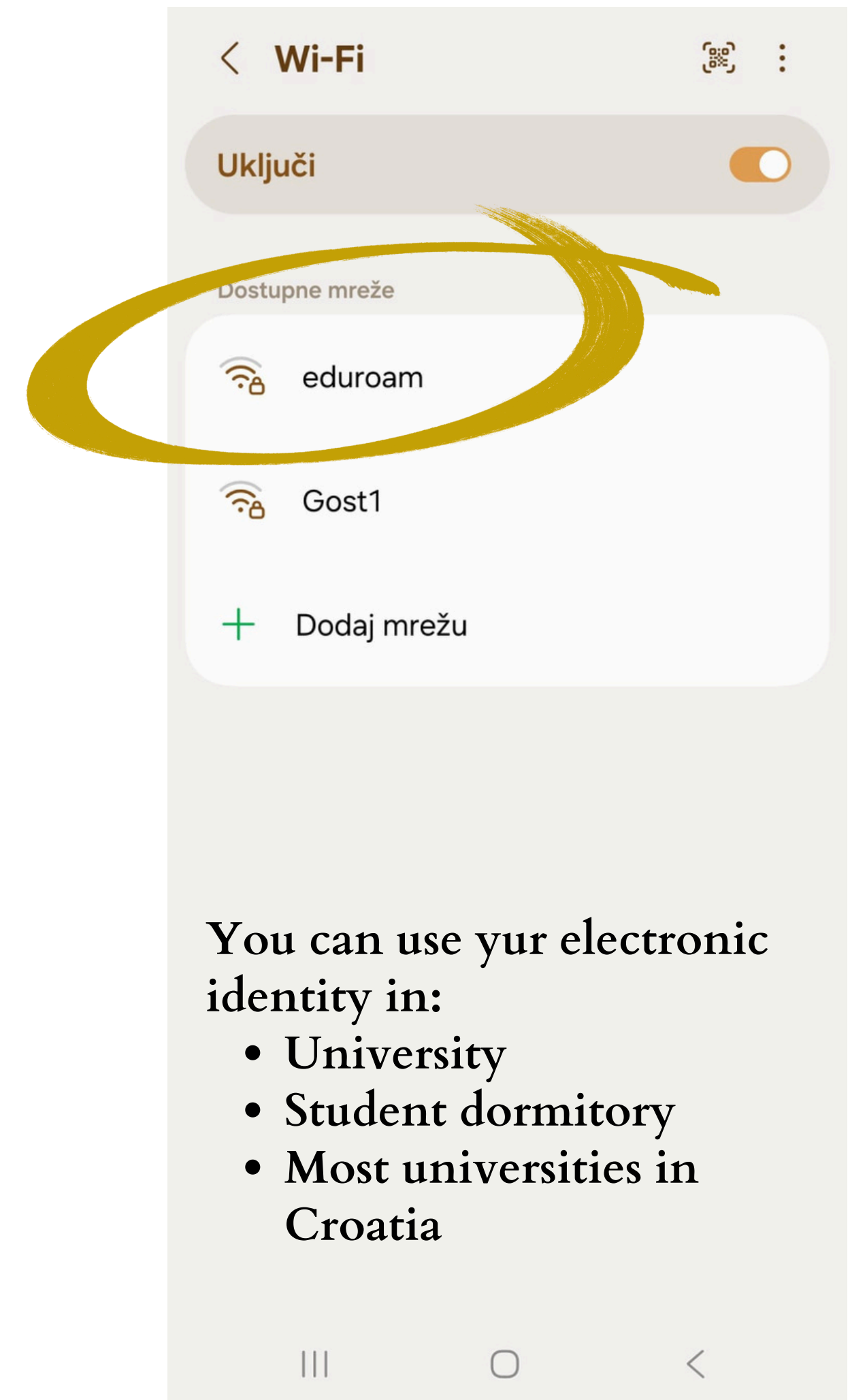
# IT SERVICES



## EDUROAM

Eduroam (education roaming) is a free international roaming service primarily intended for students and members of the research and education community. Eduroam enables secure, unlimited, and easy internet access, both wired and wireless, wherever an eduroam signal is available.

It operates via the AAI system, which each student receives at their institution and uses to log into the network.



**You can use yur electronic identity in:**

- **University**
- **Student dormitory**
- **Most universities in Croatia**



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# EMPLOYMENT & STUDENT INTERNSHIP SERVICES

The **Career Development and Student Support Centre** is an organizational unit of the Polytechnic of Šibenik responsible for:

- advising students on professional internships and assisting in the selection of partner companies,
- advising students on career planning and development during their studies,
- advising students on student employment within their field and assisting in the selection of partner companies,
- assessing student needs and coordinating activities aimed at improving student standards,
- organizing content and events of interest to students, and
- cooperating with industry partners and alumni.

Students who wish to use the Centre's services may contact:

Edi Luketa

Head of the Career Development and Student Support Centre

E: [edi.luketa@vus.hr](mailto:edi.luketa@vus.hr)

M: 099 389 2344





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# STUDENT LIFE

## Croatian language course



University of Applied Sciences in Šibenik offers incoming students free lessons in the basics of the Croatian language. These classes help international students adapt more easily to everyday life and academic activities. The programme is designed to provide practical communication skills and a better understanding of Croatian culture.

**Schedule:** 1 x week  
per 2 hours

Did you fill the google  
form for Croatian  
language course?



# STUDYING AT VUŠ

## Grading system at Šibenik University of Applied Sciences

### Percentage of Acquired Knowledge and Competences

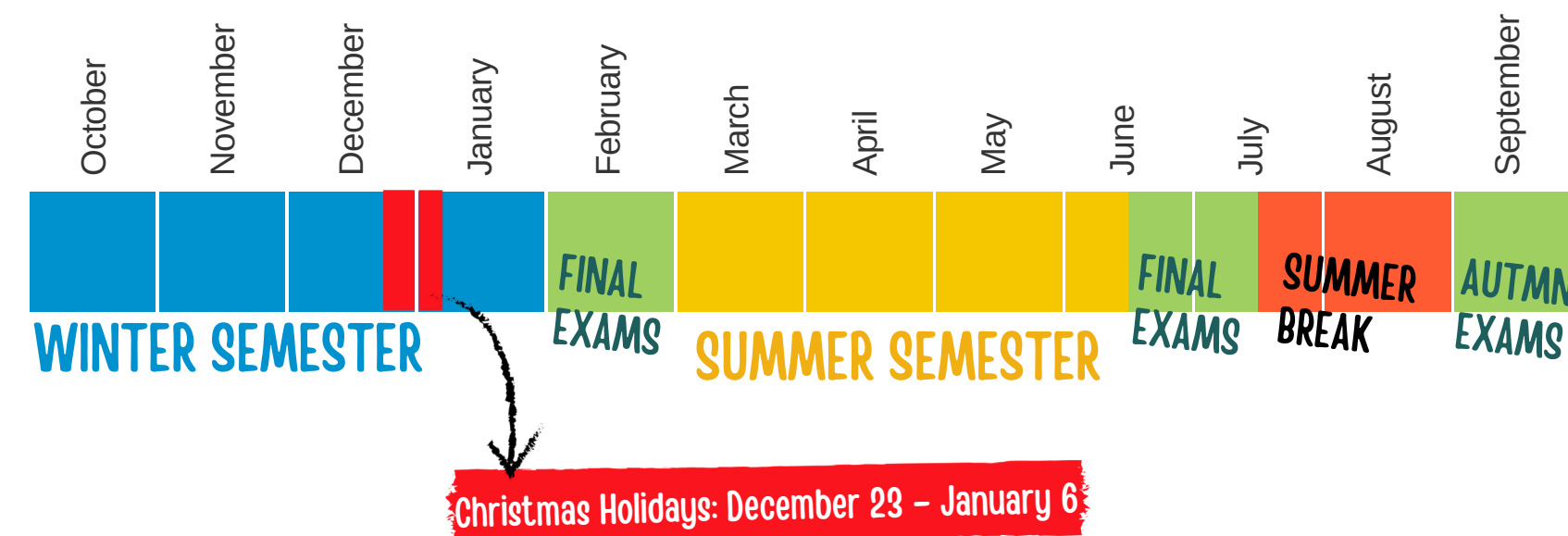
| Percentage | Numeric Grade  | ECTS Grade |
|------------|----------------|------------|
| 90 – 100%  | 5 (Excellent)  | A          |
| 80 – 89,9% | 4 (Very Good)  | B          |
| 65 – 79,9% | 3 (Good)       | C          |
| 50 – 64,9% | 2 (Sufficient) | D          |

ECTS Grades: A = Excellent, B = Very Good, C = Good, D = Sufficient

1. **Learning agreements** – course changes can be done during first month of mobility.

2. **Contact & communication with professors:** registering classes, classes timetable, booking an exam: professors will contact you. In case they don't, contact the office for international cooperation.

### ← Academic calendar →





# CONNECT WITH OTHER STUDENTS

Student council

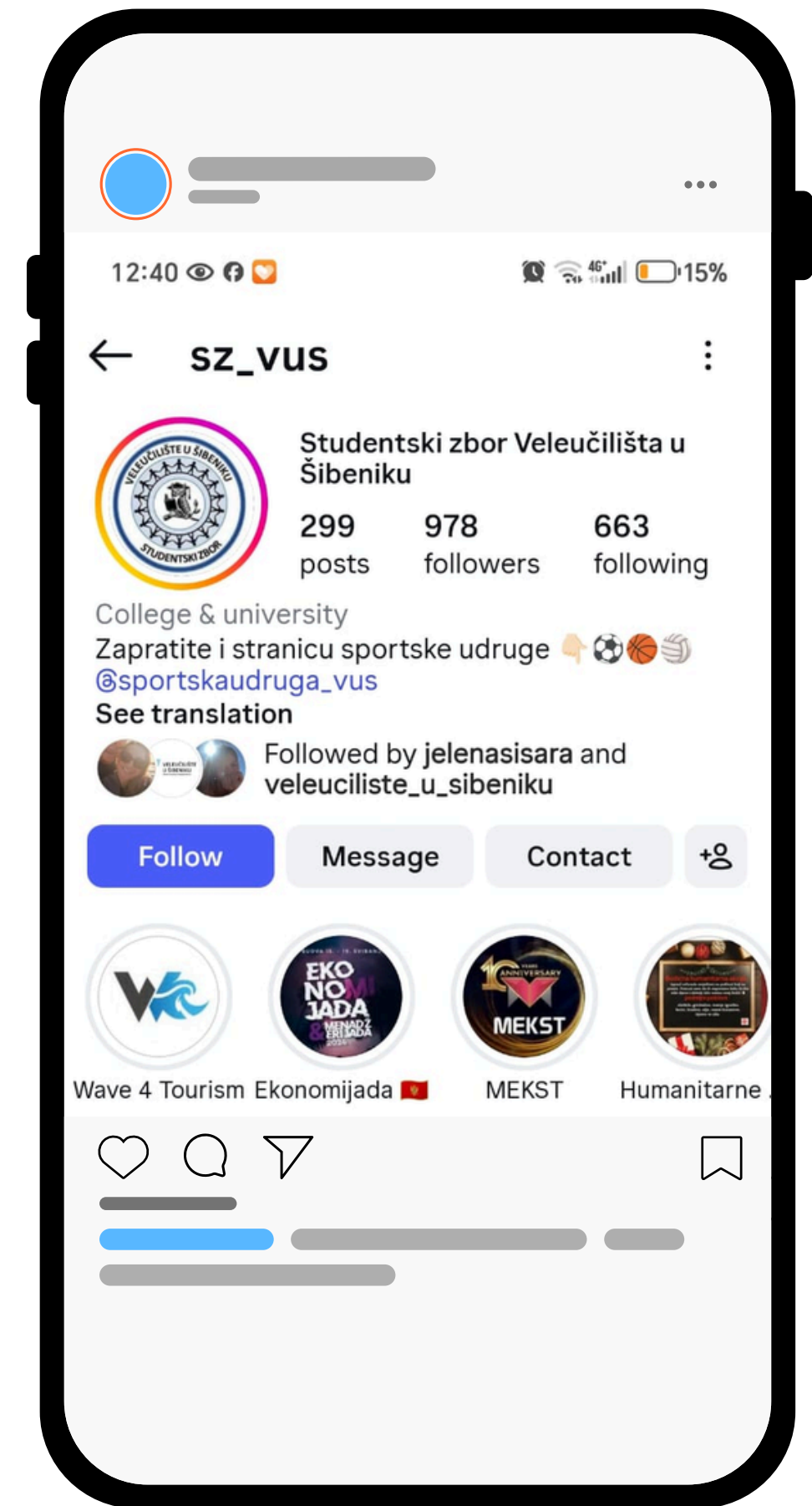
Facebook

<https://www.facebook.com/studentskizborvus>



Instagram

[https://www.instagram.com/sz\\_vus](https://www.instagram.com/sz_vus)





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# STUDY SUPPORT

WhatsApp group

Erasmus coordinator: prof. Frane Urem , [erasmus@vus.hr](mailto:erasmus@vus.hr)

International cooperation office: Bojana Grubišin, [erasmus@vus.hr](mailto:erasmus@vus.hr)

Buddy : Mate Županović

Student union: Marika Podržaj



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# BEFORE LEAVING

1. Make sure you are in regular contact with professors and that you pass all chosen courses
2. Get your **Transcript of records**
3. Get your **Certificate of stay**
4. Close the bank account
5. Return keys to the landlord / dormitory reception
6. Check if accommodation is fully paid
7. Make sure, if you need to check out your stay at the police station
8. Fill **European Commission report**. Within 30 days of return, students and staff must submit the Final Report (Erasmus+ Participant Survey) to the European Commission. Participant will receive an e-mail from EU Corporate Notification System.
9. Fill feedback survey for Šibenik University of Applied Sciences



# International student guide

PDF version can be downloaded on <https://www.vus.hr/en/international-cooperation/erasmus>



|  CONTENT |                                                                                                               |
|---------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------|
| Content                                                                                     |                                                                                                               |
| 2                                                                                           | About the University<br>Structure of the University                                                           |
| 10                                                                                          | Regulating your stay in Croatia<br>Health services                                                            |
| 16                                                                                          | Student organizations and services<br>Student card<br>Accommodation<br>Student restaurant                     |
| 22                                                                                          | Welcome to Šibenik<br>Festivals<br>Entertainment: culture and leisure<br>Public transport                     |
| 30                                                                                          | Useful Information                                                                                            |
| Impressum:<br>International Student Guide                                                   |                                                                                                               |
| Publisher:<br>Šibenik University of Applied Sciences                                        | Photos:<br>Šibenik tourist board<br>Student center Šibenik<br>Šibenik University of Applied Sciences<br>Canva |



# International student guide to Croatia by Agency for Mobility and EU Programmes

<https://www.ampeu.hr/publikacije/international-student-guide-to-croatia>



## 1. STUDYING AND LIVING IN CROATIA

- 1.1. About Croatia
- 1.2. Why choose Croatia as the study destination?
- 1.3. Students with fewer opportunities
- 1.4. Scholarships and tuition fees
- 1.5. Accommodation and meals
- 1.6. Opportunities for work while studying in Croatia
- 1.7. Learning Croatian

## 2. PROCEDURES FOR ENTERING AND STAYING IN CROATIA

- 2.2. Gathering documentation prior to arrival in Croatia
- 2.3. Visa information
- 2.4. Regulation of stay in Croatia
  - 2.4.1. Short-term stay: mobility period up to 90 days
  - 2.4.2. Temporary stay: mobility period more than 3 months
- 2.5. Obtaining a Croatian personal identification number (OIB)
- 2.6. Managing a bank account
- 2.7. Health insurance
- 3. CHECKLIST BEFORE DEPARTURE
- 4. USEFUL CONTACTS



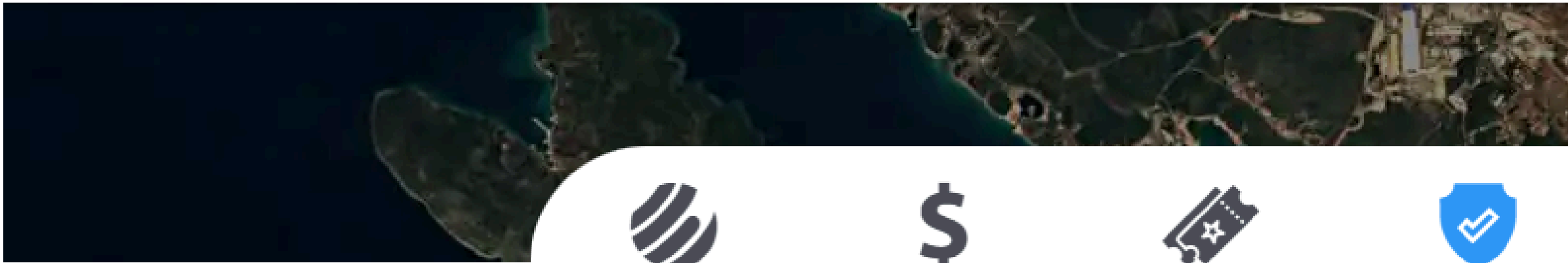
An aerial photograph of the coastal city of Šibenik, Croatia. The foreground shows the dense, terracotta-roofed buildings of the old town, with several tall, slender cypress trees on the left. In the middle ground, the city's main cathedral with a large dome is visible, situated near the waterfront. The background features a vast, blue bay with several sailboats and a large ferry boat. The far shore is composed of lush, green hills under a clear sky. The text "Is Šibenik safe?" is written in a large, white, serif font across the center of the image.

Is Šibenik  
safe?





Search



Overview



Cost



Activities



Safety

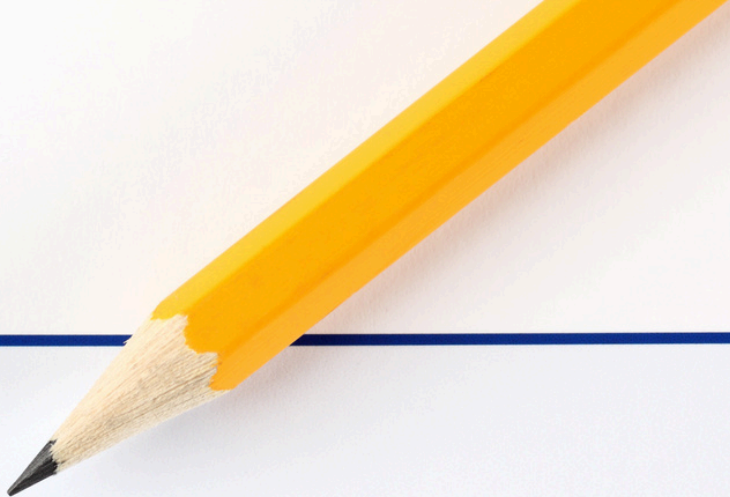
# Is Šibenik Safe? - Safety Guide & Tips 2026



World Travel Index  
Best Places to Visit  
Wtravelindex

|               | Score | Dangerous   | Safe | Rank ⓘ |
|---------------|-------|-------------|------|--------|
| Overall       | 97.79 | <div></div> |      | 168    |
| Day           | 99.65 | <div></div> |      | 115    |
| Night         | 98.19 | <div></div> |      | 139    |
| Theft-Free    | 98.51 | <div></div> |      | 155    |
| Drug-Free     | 94.30 | <div></div> |      | 230    |
| Violence-Free | 98.33 | <div></div> |      | 190    |





# THANK YOU



[www.vus.hr](http://www.vus.hr)

Šibenik University of Applied Sciences

Trg Andrije Hebranga 11, 22 000 Šibenik

E: [erasmus@vus.hr](mailto:erasmus@vus.hr)

